



**TECHNICAL CIRCULAR No. 795 of 7<sup>th</sup> September 2023**

To	All Surveyors/Auditors. All flags
Title	<b>Instruction to surveyor-Remote survey</b>
Reference	Remote survey

**Instruction to surveyor-Remote survey**

The remote survey work is to be completed using the instructions listed below:

The remote surveyor may terminate the survey at any time due to an inability to maintain satisfactory connections or conditions prior to or during the scheduled time. This should be recorded in the survey report.

- The surveyor is to report Statutory Conditions and Conditions of Class.
- If deficiencies are observed during the remote survey process possibly implementation of the ISM Code on board affecting the course of any survey, audit, or inspection; particularly with respect to the maintenance of the ship and its equipment, such possible failures are to be reported.
- The following statements are to be copied into the report, as appropriate:

1. "The survey has been performed remotely based on information provided by the vessel and software platforms used for real time communication."
2. "The survey has been performed remotely based on information provided by the owner, vessel master, or chief engineer."

*Note: \*delete as necessary*

-Supporting documentation, test records, photos used to credit the survey are to be attached along with any other documentation required. Details of the information shall be included in the survey report.

-An appropriate number of photographs depicting the survey/audit are to be supplied and included in the report.

-The survey/audit should be facilitated in quiet environments whenever possible to avoid interference and background noise (i.e., speakerphones).

-The remote survey/audit should follow the normal survey process using checklists as applicable and/or following the approved ITP (modified for remote survey).

**CONARINA Head Office**

6505 Blue Lagoon Dr. Suite 455

Miami, Fl., 33126

Tel: 1 (786) 558 5288,

Fax: 1 (786) 325 0200,

[Joel@conarinagroup.com](mailto:Joel@conarinagroup.com)



-Both parties should make their best effort to confirm what was heard, stated, and read throughout the survey/audit.

-All remote surveys/audit should be concluded with a summary, review of the day(s)'s events, address any issues or concerns, nonconformances and expectations.

REFERENCES:

- CONARINA instruction, courtesy of ABS.

ATTACHMENTS: No

Kindest Regards,  
CONARINA Technical Office

**CONARINA Head Office**

6505 Blue Lagoon Dr. Suite 455  
Miami, Fl., 33126  
Tel: 1 (786) 558 5288,  
Fax: 1 (786) 325 0200,  
[Joel@conarinagroup.com](mailto:Joel@conarinagroup.com)